

Internship Programme of German Business for the Countries of Western Balkans



How to complete your application?

- ✓ Before applying please make sure that you fulfil the preconditions stated on the website
- ✓ Before you fill in the online application, prepare all documents stated on the website

<https://www.djindjic-stipendienprogramm.de/applicants/>

- ✓ Choose the field for which you would like to apply on our website:

<https://www.djindjic-stipendienprogramm.de/applicants/>

- ✓ The link will lead you to the application website.

Apply for the position: click at the “Apply” button in the upper right corner.

A screenshot of a job application page. At the top, there is a blue navigation bar with "Sign In", "Language", and "English US (English US)". Below this, the page title is "Career Opportunities: 2017: Agriculture - Wine and Fruit growing (329)" with "Req. Id 329 - Posted 09/30/2016" below it. In the top right corner, there are buttons for "Apply", "Save Job", and "Return to List", along with links for "Job Description" and "Print Preview". The main content area features a large banner image. The banner includes the logos for German Cooperation, GIZ, Zoran Djindjic Foundation, and Ost-Ausschuss der Deutschen Wirtschaft. The central image shows two men in blue hard hats standing in front of a large red agricultural machine. Overlaid on the bottom of the banner is the text "INTERNSHIP PROGRAMME OF GERMAN BUSINESS 2016 FOR THE COUNTRIES OF THE WESTERN BALKANS".

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How to complete your application?

- ✓ You will then be asked either to sign in if you already have an account or to register as a new user.



Implemented by
giz Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH



Sign In Language English US (English US)

Career Opportunities: Sign In

Have an account?
Please enter your login information below. Both your username and password are case sensitive.

* Email Address:

* Password:

[Sign In](#) [Forgot your password?](#)

Not a registered user yet?
[Create an account to apply for our career opportunities.](#)

[Go Back](#)

- ✓ To register as a new user you need to fill in your e-mail address, a password and your name

Sign In Language English US (English US)

Career Opportunities: Create an Account

[Go Back](#)

Already a registered user? [Please sign in](#)

Login credentials are case sensitive

* Email Address:

* Choose Password: [Password Policy](#)

* Retype Password:

* First Name:

* Last Name:

[Create Account](#)

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How to complete your application?

- ✓ In the next step you will be asked to complete the basic fields and to upload your CV and your letter of motivation.

Please note that the labeling of the fields is unfortunately not consistent with the required documents.

In the field “resume” please upload your CV

In the field “cover letter” please upload your letter of motivation

Click **Next** to upload the other documents on the second page.



HOME JOB SEARCH JOB MANAGEMENT PASSWORD MANAGEMENT MY PROFILE Welcome, Max Mustermann Sign Out Language English US (English US)

My Candidate Profile

MAX MUSTERMANN Save Undo Cancel Delete Profile Print Preview

*** First Name:** Max
*** Last Name:** Mustermann
Phone:
*** Email:** markovic@fond-djindjic

Dear Candidate,
Thank you for your interest in the Internship Programme of German Business for the Ukraine and an internship in 2017. Bevor applying please make sure that you fulfill all preconditions:
- Students of at least of bachelor studies, students of a master or PhD programme or graduates with first working experience
Please complete all mandatory fields to apply for an internship. You will be informed by e-mail about the outcomes of the first round of the selection process.

*** Your Resume is not on file.**
Click here to attach your Resume

*** Your Cover Letter is not on file.**
Click here to attach your Cover Letter

Formal Education + Add Another Remove

Documents There are no items in this section.

More Information

*** Title:** [No Selection]
*** Home Phone:**
*** Address line 1:**

Details

*** College/University:**
*** Faculty:**
*** Field of Study:**

Next

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How to complete your application?

- ✓ On the second page you will be able to upload all other required documents:

- Portrait photo
- Transcript of records
- Translation of transcript of records
- Recommendations
- Other documents

Due to labour market regulations in Germany it is important for us to know whether you will have the status of an enrolled student during the entire time of your internship in Germany. Please answer with yes or no and state when you intend to finish your studies. A graduation before or during the internship does not reduce your chances to be selected as an intern!

- ✓ **At the end please do not forget to click on “Apply” to send your application!!!**

The screenshot shows a web application form with the following fields and sections:

- Postal Code:** 1000000
- Country:** Montenegro
- Citizenship:** Montenegro
- Date of birth:** MM/DD/YYYY
- Place of birth:** Podgorica
- Motivation Letter and Resume:** Max Mustermann's Cover Letter (Last Updated: 09/30/2016), Max Mustermann's Resume (Last Updated: 09/30/2016)
- How did you hear about the programme?:** Website
- Will you be enrolled between 1 July – 31 December 2017 in a BA/WA/Specialist/PhD-Program or in another study programme?:** No Selection
- When will you graduate respectively when did you graduate?:** MM/DD/YYYY
- Additional Details:** Photo, Transcript of Records (Original), Translation of Transcript of Records, Recommendations, Other documents. Each item has an "Attach a document" link.

Two red arrows are overlaid on the form: one pointing left towards the "Additional Details" section and one pointing down towards the "Apply" button at the bottom right.

- ✓ We will inform you about the outcomes of the first round of selection one week in before the interviews in your country. Please visit our website to see when the interviews in your countries are scheduled: <https://www.djindjic-stipendienprogramm.de/applicants/>

The call for applications will be closed on 16.11.2020 at 11AM.

If your experience any technical difficulties, do not hesitate to contact us: andjelovic@stipendienprogramm.org

GOOD LUCK!!!